

May 12, 2017

Dear California Bankruptcy Forum Conference Attendee,

We are very much looking forward to welcoming you to the Loews Coronado Bay Resort for the 29th Annual Insolvency Conference. Below is key information that you may need prior to your arrival.

Know Before you go

- **Badge Pickup** is available Thursday: 1:00pm – 6:30pm, Friday: 8:00am – 6:00pm, Saturday: 7:30am – 1:30pm . CBF Conference registration is located at the Atrium inside the hotel lobby.
- **Ethics and Wellness Programs begin Friday at 10:00am prior to the Keynote Lunch.** Sessions are included in the attendee conference registration fee. 1 hour ethics and 1 hour competence issues credit are offered.
- **Friday Judges Roundtable Luncheon & Keynote Speaker:** Seating in the Commodore Ballroom begins Friday May 19th at 11:45am. Find a seat early at the judge's roundtable of your choice. Conference welcome announcements and Keynote Speaker introduction begin at 12:15pm. **Lunch is served from 11:45am – 12:15pm only.** Judges' Roundtable discussion to follow keynote. Visit the conference website for a complete conference schedule of events and meetings. <https://www.calbf.org/2017ConferenceSchedule.pdf>
- **Conference materials will be distributed by USB drive.** Materials are also available online to follow along with your iPad or laptop during the sessions.
 - Go to: <https://www.calbf.org/educationmaterials/>
 - User Name: cbf Password: cbf2017
- **Download the Conference App:** App Name: **CALBF**
Available: iTunes App Store, Microsoft Store and Google Play.
Powered by: ABI
- **Wi-Fi:** Wireless Internet will be available in the conference area. Please reference the Pocket Schedule or program book inside front cover for code.
- **MCLE & CPE Certificates** – Record of Attendance certificates will be handed out by staff on Saturday at 12:00 after the final program outside the ballroom. Sign in for MCLE & CPE at the CBF registration desk.
- **Animals:** Live animals or pets are not allowed at official events on the CBF conference schedule including meals functions or in the exhibit hall. Service dogs are permitted with proper identification.
- **Attire:** Attendee attire is business casual. Panelist/Speaker attire is business formal. The weather may be cool for the Saturday Coastal Cantina Dinner on the Marina Terrace, so please dress accordingly.
- **Optional Activities:** Craft Beer Tasting, Tennis Tournament & SD Junior Theatre activity tickets are still available. Contact Toni to reserve a ticket.
- **Refund Policy:** No refunds will be granted after April 5, 2017; however substitutions will be allowed.

- **Hotel Reservation Policy:** Reservations must be cancelled at least 72 hours prior to arrival to avoid a one night's room and tax fee. If cancellations, late arrivals or checkout earlier than the dates reserved cause CBF to pay for your room night(s) through attrition charges, you agree that CBF may charge your credit card or bill you for any changes CBF is required to pay the hotel for a portion of your reservation. To change or cancel, call Loews Reservations at 877-872-8559.
Check in: 4:00pm **Check out:** 12:00pm
- **Sea Spa:** CBF Attendees and Guests receive a 15% discount off spa services. Book your appointment early at 619-628-8770.

Hotel Information:

LOEWS CORONADO BAY RESORT

4000 Coronado Bay Road
San Diego, California, 92118
Phone: 619-424-4000

A Note from the American Bankruptcy Institute

We look forward to seeing you at the California Bankruptcy Forum next week. As part of CBF and in conjunction with the American Bankruptcy Institute, we are offering an intensive litigation training course. The Litigation Skills Symposium will be offered at the same time as CBF, so you will not be able to attend. But, we thought you may want to extend the invitation below, which includes a significant discount to the Litigation Skills Symposium, to the mid-level attorneys or financial professionals at your firm. If you have questions about the program, please contact Bethany Spencer at ABI at bspencer@abiworld.org.

We're less than a week away from this year's [Litigation Skills Symposium](#). If you are interested in registering for this unique program, we are offering **25% off** with **coupon code: LITSKILLSAVE**.

This four-day [symposium](#) offers insolvency practitioners and financial advisors a rare opportunity to gain critical skills in a unique learn-by-doing environment. [Register](#) and SAVE today and we'll look forward to seeing you May 17-20!

Enjoy Coronado!

Toni
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